



November 12, 2014

KANSAS BULLETIN NO. KS300-15-8

SUBJECT: LTP–Fiscal Year 2015 Conservation Security Program and Conservation Stewardship Program Annual Payments

Action required by: November 20 and December 19, 2014 (Area Offices)

Action required by: December 5, 2014, and February 27, 2015 (Field Offices)

Purpose: To provide guidance and deadlines for Kansas to promote, obligate, and complete the annual payments on prior-year contracts

Expiration Date: September 30, 2016

Explanation: Participants may choose to receive their payments in either calendar year 2014 or 2015. Refer to policy in Title 440, Conservation Programs Manual (CPM), Part 518, Part 508, and Part 512, Subpart G, for details, including documentation requirements for certification of completed conservation practices and activities. Appropriate supporting documentation must include data to support certification on Form NRCS-CPA-1245, Practice Approval and Payment Application, and can be recorded on job sheets, field notes, or other approved forms.

For the Conservation Stewardship Program (CSP08), payments will not include new enhancements or new practices that are not ready for certification and payment unless the participant has signed Form NRCS-CPA-153, Agreement Covering Non-Compliance with Provisions of the Contract.

Timeline for completion of annual obligations and payments

Promote and obligate CSP08 funds for payment in fiscal year (FY) 2016.	November 20, 2014 December 19, 2014
Promote and obligate Conservation Security Program funds for payments in FY2015.	November 20, 2014 December 19, 2014
Approve the annual payments in Program Contracts System (ProTracts) for participants requesting payment in calendar year 2014.	December 5, 2014
Complete the annual payments for participants requesting payment in calendar year 2015.	February 27, 2015

(more)

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Note: Contract items being paid in FY2015 were obligated in FY2014. Items must be promoted and obligated prior to availability of modifications necessary to make correct payments in FY2016.

Participants with multiple CSP08 contracts must have their contracts for signup number 2010-1 paid before the contracts from later signups. This is critical for proper payment limitation attributions.

If a contract participant wants their payment in calendar year 2015, please do not send it up for second level review until **after December 19, 2014.**

Contact: If you have any questions, contact Quincy W. Coleman, Resource Conservationist, through email at quincy.coleman@ks.usda.gov or 785-823-4556.

(Signed)

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State Conservationist